

CATHOLIC CHARITIES
AGENCY POLICIES AND PROCEDURES

Policy Name:	Addressing the Safety Needs of Persons Served
Domain:	Administrative and Service Environment 7.3
Policy Location:	www.archindy.org/intranet/shared/cci/index.html
Date of Adoption:	01/01
Dates of Revision:	01/08; 9/2011; 9/14; 7/17; 3/21, 6/24
References:	Client Rights Form

POLICY: Catholic Charities supports people with special needs in building and maintaining natural support systems and community connections so that they can exercise their rights and privileges as fully participating members in the community.

CC monitors the service population for emerging physical, psychological, and emotional safety needs; and modifies the service environment or procedures as necessary to respond to the safety needs of the population.

PROCEDURES:

CC program managers:

1. will facilitate the monitoring of interactions among service recipients and staff to ensure they remain respectful, calming, and empowering.
2. establish and enforce rules that promote a transparent and therapeutic service environment.
3. solicit and respond to feedback from service recipients regarding their perceived safety in the service environment.
4. will stagger scheduling or provide separate entrances when survivors of violence or exploitation and individuals with histories of violent behavior are served in the same facility.



David J. Bethuram
Executive Director

9/12/2024
Date